

Move-Out Guide

The following list is provided to assist you in your clean-up efforts.

- _____ A working light bulb must be in every socket, including refrigerator and range
- _____ Clean all light fixtures
- _____ Clean the refrigerator/freezer
- _____ Clean the kitchen sink, faucet and garbage disposal
- _____ Clean range, burners, oven and hood
- _____ Wipe out drawers, shelves and cupboards. Wipe down exterior cupboard doors and countertops
- _____ Clean bathroom toilet, faucets, bathtub, mirror and cupboards
- _____ Clean closets, wiping down shelving and vacuum thoroughly.
- _____ Dust all woodwork
- _____ Clean all windows and wipe out tracks
- _____ Scrub all floors, removing scuff marks
- _____ All painted walls should be wiped free of prints, smudges and visible dirt. DO NOT REMOVE NAILS – DO NOT attempt to patch or paint over any holes in the wall.
- _____ Clean basement and garage if applicable. Sweep clean. Remove all belongings or you will be charged for garbage pick up
- _____ Provide a forwarding address and forward mail with the United States Postal Service

If you have any questions, please contact your property manager.